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Subject: Parking lot document

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CC

Here's the digital copy of the parking lot document that Rachel created. Use and promote! Thanks everyone!

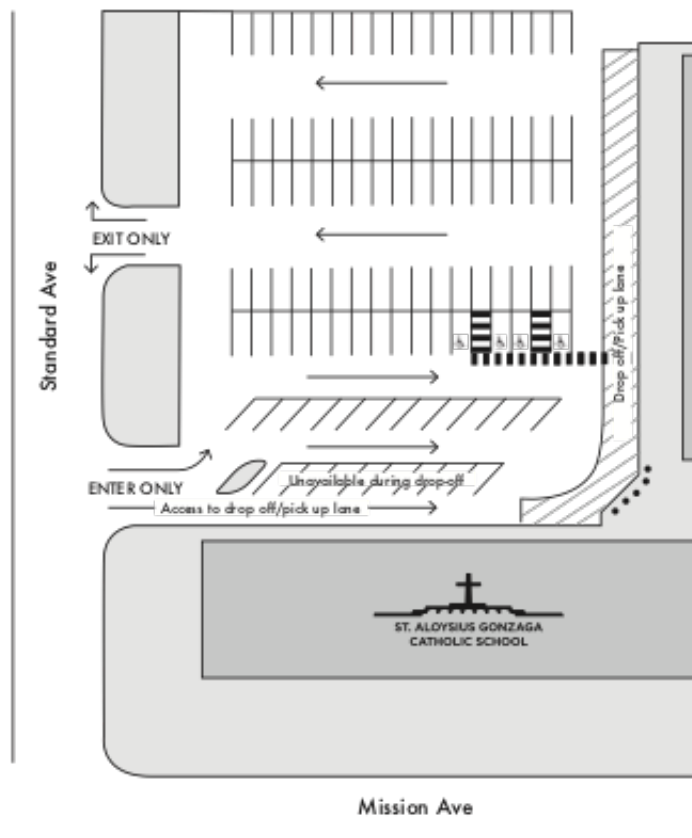
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Cami

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Arrival and Dismissal at St. Al's

We enjoy greeting our students and their families each morning! Please review these drop-off and pick-up procedures to keep our parking lot safe and efficient.

- When entering the the parking lot, stay right to access the drop-off lane, and stay left to access the parking lot.
- Our buildings open for ELC and Before Care students at 6:45. Please park and accompany your child/ren in to the building to complete our check-in process.
- **K-8 school starts at 8:30am.** Students (not in Before Care) may enter the building at 8:15am.
- **Drop-off lane:** If you will be utilizing the drop-off lane, have your student(s) ready (coats on, backpacks ready, etc.) so they may exit the vehicle promptly. Pull all of the way forward in the drop-off lane, do not stop in front of the bollards if there is empty space in front of you.
- The first row of parking spots on the south end of the parking lot closest to our historic school building is OFF LIMITS in the morning for the safety of our students and the efficiency of our drop-off procedure.
- **Park and walk:** If you will be walking your student(s) in, please park and cross from the parking lot to the school via the designated crosswalk. For safety purposes, it is very important that you cross at the crosswalk.
- **K-8 school ends at 3:00pm.** All students not picked up by 3:15pm will be checked in to After Care. K-3rd grade students must be picked up at their classroom. 4th-8th grade students will be dismissed.
- **Pick-up lane:** Please pull all the way forward in the pick-up lane to wait for your student. If the car in front of you leaves, please continue to pull forward to accommodate the vehicles behind you.
- **NO cell phone** use while operating a vehicle in the school parking lot.
- **Be aware of pedestrians** while backing out of parking spaces. The angled parking spots can be exited safely by pulling forward.
- **Speed limit is 5 MPH**—be patient, be safe!
- Do not park vehicles in the drop-off lane



Thank you for making the drop-off and pick-up process safe and efficient!